

**NON RESIDENTIAL BUILDING PERMIT
APPLICATION
CITY OF HARRISON**

Date _____, 20__

Type of Permit:

New Construction ___ Remodel ___ Addition ___ De-tatched Building ___

Owner _____

Site Address _____

Builder _____

Sub-Contractors: Electrical _____ Plumbing _____

Mechanical _____ Frame _____

Size of Bldg. Or Addition: Length x Width _____

Total Structure Sq. Ft.: Basement _____ Main Floor _____ 2nd Floor _____

Materials To Be Used _____

Stories _____ Used For _____

Legal Description: _____

Zoning District _____ Lot Front on Public Street? _____

Lot Width _____ Lot Length _____ Lot Area Sq. Ft _____

Front Yard Set Back _____ Side Street Yard Set back _____

Rear Yard Set Back _____ Side Yard Interior Set Back _____

Estimated Cost, Incl. Plbg., Elect., and Lot. \$ _____

I hereby certify that the property lines and setbacks as shown on this plat and this application are true and correct. And if not, I assume full responsibility for correcting them.

I also agree to do all work in accordance with the electrical, plumbing, mechanical, parking lot and building codes in the city of Harrison, Arkansas.

Signature _____

Approved _____, 20__ Building Permit No. _____

City Inspector _____

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INSTRUCTIONS FOR COMPLETION

ALL INFORMATION MUST BE FILLED IN AND SIGNED PRIOR TO ACCEPTANCE BY THE BUILDING OFFICIAL.

ELECTRICAL, PLUMBING, H.V.A.C. AND GAS PERMITS ARE INCLUDED IN THE ORIGINAL COST OF ANY NEW CONSTRUCTION.

IF YOU HAVE NOT DECIDED ON A PLUMBER, ELECTRICIAN OR H.V.A.C. SUB-CONTRACT PLEASE WRITE "UNDECIDED" IN THE APPROPRIATE BLANK.

AS SOON AS YOU HIRE A SUB-CONTRACTOR THIS OFFICE MUST BE NOTIFIED OR THEY MAY BE A DELAY IN INSPECTIONS.

PRIOR TO ISSUANCE OF A BUILDING PERMIT PLAN REVIEWS SHALL BE COMPLETED BY THIS OFFICE, PUBLIC WORKS DEPARTMENT, AND THE FIRE MARSHALLS OFFICE WITH APPROPRIATE PLAN REVIEW FEE REMITTED TO THIS OFFICE.

PLAN REVIEW FEE'S ARE AS FOLLOWS:

BASE CHARGE OF \$100.00 PLUS \$15.00 PER PAGE.

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**NON-RESIDENTIAL PLAN REQUIREMENTS FOR THE CITY OF HARRISON
ARKANSAS**

1. **Three (3) complete sets of building plans shall be submitted to the Code Enforcement Office with a completed application for Plan Review.**

2. **Five (5) complete civil site plans shall be submitted prior to submission of building plans.**

3. **Any Non-Residential Site Plan more than two (2) acres, or two (2) or more Buildings, or an aggregate building size of 10,000 square feet or more shall conform to the Harrison Sub Division Rules and Regulations: Section 1.5 and seventeen (17) copies shall be filed with the Code Enforcement Office twenty one (21) days prior to the next regular scheduled Planning Commission Meeting date. (Planning Commission Meets on the 4th Tuesday of each Month.**

BUILDING PLAN REQUIREMENTS

1. **COVER SHEET SHALL CONTAIN THE FOLLOWING:**
 - A. **Occupancy Classification & Building Type**
 - B. **Seismic design for footing and building engineered to the IBC And conforming to Zone 1 of Act 1100, Arkansas Seismic design.**
 - C. **Design Codes used in development and current adopted issue:**
 - i. **Arkansas Fire Code**
 - ii. **International Building Code**
 - iii. **Arkansas Plumbing Code**
 - iv. **Arkansas Mechanical Code**
 - v. **National Electric Code**
 - vi. **Life Safety Code NFPA 101**
 - vii. **Total Square footage of building including all floors**
 - viii. **Total number of proposed parking spaces / including handicapped vs. total amount required by Harrison Zoning Regulations.**
 - ix. **Occupant Loading.**

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2. BUILDING PLANS:

- A. Complete floor plans
- B. Elevations
- C. Structural plans including footing.
- D. Emergency Lighting and Ingress/Egress
- E. All required scheduling
- F. Complete Electrical Plans
- G. Complete HVAC (Mechanical) Plans
- H. Complete Plumbing Plans with letter of approval from Arkansas State Plumbing Division
- I. Sprinkler and or Fire Alarm Plans shall be submitted to Harrison Fire Marshall for review. This Office shall approve Backflow Preventer devices
- J. Square footage of building
- K. Parking required / including handicapped as required by Harrison Zoning Regulations, Section 14.20.08

ALL ARCHITECTURAL AND ENGINEERING PLANS SHALL BE STAMPED AND SIGNED BY A REGISTERED PROFESSIONAL WITH NECESSARY DOCUMENTATION AS REQUIRED BY ARKANSAS FIRE PREVENTION CODE, SECTION 106.1.7.

ALL SUB-CONTRACTORS SHALL BE LICENSED WITHIN THE STATE OF ARKANSAS IN THEIR RESPECTIVE FIELDS OF WORK.

CIVIL PLANS (As Required)

1. Site Plan with:

- i. Property survey with location of proposed building on property.
- ii. Topographical, existing and proposed improvements.
- iii. 2' intervals, existing and proposed contours.
- iv. Bench Mark.
- v. Drainage review and design as required.
- vi. Existing and proposed Utilities.
- vii. Water, Gas, Electric and Sewer Connections with location of meters.

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*City of Harrison
Non-Residential
Plan Review Application*

Name of
Owners _____

Address _____
Telephone No. _____

Building Location Address _____

Legal Description _____

Building Occupancy Type _____

Building Construction Type _____

Number of Pages for Plan Review _____ (including cover sheet)

Review Fee Computed @ \$100.00 + \$15.00 per page (including cover sheet)

Fee Paid of \$ _____ **on** _____, 20__

Receipt # _____ **given to Applicant or designated Agent Y N**

NOTE: Shop drawings and addendums submitted after original plans shall be calculated at \$10.00 per page. Shop drawings shall include, but or not limited to sprinkler plans, special construction modules or other drawings submitted for special review by the Code Enforcement Office and The Fire Department Plans Review Office.

Signed _____

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